



# Accessing ParentsWeb

**FACTS SIS** gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

**ParentsWeb** from **FACTS** is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.

Here's how to access our easy-to-use **ParentsWeb**:

- In Chrome, Firefox, Safari, or Internet Explorer go to [www.factsmgmt.com](http://www.factsmgmt.com) and click **Parent Login**, then select **FACTS Family Online (ParentsWeb)**.
- Type the school's **District Code - FCS-TX**
- Click **Create New ParentsWeb Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.
  
- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and RenWeb **Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.
- Click **Save User Name and/or Password**.  
A message displays at the top of the browser, "**User Name/Password successfully updated.**"
  
- You may now log in to ParentsWeb using your new User Name and Password.
- ParentsWeb allows you to access:
  - Student attendance and daily grades
  - Progress reports, reports cards and transcripts
  - Homework
  - School events and lunch calendar





## Logging Parent Service Hours in ParentsWeb

Each year, all parents must complete a certain number of service hours. Please follow the steps below to enter your hours as you work them:

- Log into ParentsWeb
- On left-hand side, click on the **Family** tab
- From there, choose the family member for which you would like to add hours
- On the right side of the screen you will see Service Hours, click **Add**
- Enter **Date** in which service hours were worked
- Enter amount of **Hours** worked
- Click on **Volunteer Service Hours** in the drop-down under **Description**
- Under **Note**, give a brief description of service performed
- Click **Save**

Please note that families receiving tuition assistance must work a minimum of 30 hours per school year, and families not receiving assistance must work a minimum of 15 hours per school year. This can be in any combination of approved service opportunities.

